



**TWENTY-NINTH ANNUAL CONVENTION**  
*Davis Conference Center*  
 1651 North 700 West  
 Layton, Utah

***“Building Public Trust through Positive Engagement”***

**Wednesday, November 1, 2017**

|                    |                  |   |
|--------------------|------------------|---|
| 8:00 AM – 10:30 AM | Exhibitor Set-up | <u>Meridian D&amp;H</u>                 |
| 11:00 AM           | EXHIBITS OPEN    | <u>Meridian D&amp;H</u>                 |
| 11:00 AM – 5:00 PM | REGISTRATION     | <u>Conference Center Reception Desk</u> |

**Wednesday Sessions**

1:00 – 2:00 PM

|                       |  |   |
|-----------------------|--|---|
| <u>Meridian B</u>     | ** <b>BOARD MEMBER CERTIFICATION TRAINING (1 of 3)</b><br>Open Meetings Act Training<br>Board Governance and<br>Statutory Requirements | LeGrand W. Bitter<br>Executive Director<br>Utah Association of Special Districts      |
| <u>Meridian A,E,F</u> | Laying the Groundwork for Positive<br>Public Engagement  | Josh King, Project Manager and Facilitator<br>Langdon Group                           |
| <u>Zephyr</u>         | Importance of District Engagement<br>In the Legislative Process  | Chris Finlinson, Assistant General Manager<br>Central Utah Water Conservancy District |
| <u>Twilight 1-4</u>   | Records Access: Certification Assistance<br>for Records Officers   | Nova Dubovik<br>Utah State Archives   |

|                |   |                         |
|----------------|---|-------------------------|
| 2:00 – 2:25 PM | <b><i>BREAK – Visit with Exhibitors<br/>DOOR PRIZES, Refreshments</i></b> | <u>Meridian D&amp;H</u> |
|----------------|---|-------------------------|

\*\*Board members attending all Board-Member Certification workshops Wednesday afternoon will receive a certificate for completing the board-member training required by Utah Statute.

2:25 - 3:25 PM

Meridian B

**\*\*BOARD MEMBER CERTIFICATION TRAINING (2 of 3)**

Open Meetings Act Training  
Board Governance and  
Statutory Requirements

LeGrand W. Bitter  
Executive Director  
Utah Association of Special Districts

Fiscal and Budgetary Procedures for  
Local and Special Service Districts

Ryan Roberts  
Financial/Local Gov. Supervisor  
Utah State Auditor

Meridian A,E,F

Best Practices for  
Public Communications

Josh King and Marcus Murdock  
The Langdon Group

Zephyr

Disaster Awaits - Unless You're Ready!

Jason Watterson, Loss Prevention Manager  
Utah Local Governments Trust

Twilight 1-4

Records Management and  
Compliance Basics

Wendee Guido  
Kendra Yeates  
Utah State Archives

3:25 - 3:50 PM

**BREAK - Visit with Exhibitors**  
**DOOR PRIZES (3:00 PM)**

Meridian D&H

3:50 - 4:50 PM

Meridian B

**\*\*BOARD MEMBER CERTIFICATION TRAINING (3 of 3)**

Fiscal and Budgetary Procedures for  
Local and Special Service Districts

Ryan Roberts  
Financial/Local Gov. Supervisor  
Utah State Auditor

Meridian A,E,F

Best Practices for  
Public Communications

Josh King and Marcus Murdock  
The Langdon Group

Zephyr

Will Our Organization Be Covered?

Darrell Child  
Olympus Insurance Agency

Twilight 1-4

Utah Transparency on the Web

Dylan Mace  
Glen Fairclough  
Utah State Archives

\*\*Board members attending all Board-Member Certification workshops Wednesday afternoon will receive a certificate for completing the board-member training required by Utah Statute.

5:30 - 7:30 PM

TRUST TAILGATE

Cirrus Atrium

*Sponsored by:*

Utah Local Governments Trust

**Thursday, November 2, 2017**

7:00 AM

REGISTRATION

Conference Center Reception Desk

EXHIBITS OPEN

Meridian D&H

Continental Breakfast

Meridian D&H

*Sponsored by:*

Gilmore & Bell, P.C.

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## *Partner's Program*

|         |   |                      |
|---------|---|----------------------|
| 8:30 AM | Continental Breakfast                                   | <u><i>Zephyr</i></u> |
| 9:00 AM | Partners Program<br><i>Creating Christmas Crafts</i>    | <u><i>Zephyr</i></u> |
|         | Honor Flight, Rhonda Withers, Honor Flight Board Member |                      |
|         | <u><i>PRIZE DRAWING</i></u>                             |                      |

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## *GENERAL SESSION* *Meridian B,C&G*

|          |   |  |
|----------|---|--|
| 8:30 AM  | Flag Ceremony   | Utah Air National Guard<br>Color Guard                                   |
|          | Introductions   | Necia Christensen<br>UASD Chair  |
|          | Welcome   | Mayor Bob Stevenson<br>Layton City                                       |
| 8:50 AM  | Current Issues and<br>New Statutory Requirements<br>New Travel/Per Diem Rules | Mark H. Anderson, Esq.<br>Fabian VanCott<br>UASD General Counsel         |
|          |   | Rachel S. Anderson, Esq.<br>Fabian VanCott                               |
| 9:50 AM  | <b><i>BREAK</i></b> - Visit with Exhibitors<br><b><i>Sponsored by:</i></b>    | <u><i>Meridian D&amp;H</i></u><br><i>Jones &amp; DeMille Engineering</i> |
| 10:15 AM | <u><b><i>DOOR PRIZES</i></b></u>  |  |
| 10:20 AM | Review of Best Practices for<br>Internal Controls                             | Jim Behunin<br>Kade Minchey<br>Legislative Auditor Generals Office       |
| 11:10 AM | A Framework for Good Intentions   | Josh King, Project Manager and Facilitator<br>Langdon Group              |
| 11:45 AM | <b><i>BREAK</i></b>   |  |

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***Luncheon and Annual Meeting***  
**STRATUS BALLROOM**

**12:00 Noon**

**LUNCHEON**  
***Sponsored by:***

Chapman and Cutler LLP  
George K. Baum  
Lewis Young Robertson & Burningham

**FEATURED SPEAKER:**

Dr. Paul Jenkins  
Power of Positivity

***Sponsored by:***

Summit Technology

**1:10 PM**

**ANNUAL MEETING**

Chair's Annual Report  
2016 Annual Business Meeting Minutes  
Finance/Audit Committee Report  
UASD Board of Trustees Election

**1:25**

**Honor Flight Charity Presentation**

Rhonda Withers  
Honor Flight Board Member

**1:30 PM**

**DOOR PRIZES**  
**BREAK**

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## **THURSDAY AFTERNOON BREAKOUT SESSIONS**

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1:45 - 2:30 PM

|                                |   |   |
|--------------------------------|---|---|
| <u><b>Twilight 1&amp;2</b></u> | The New Age of Increased Transparency (and Your Reputation!)            | Dan Petersen<br>Chief, Unified Fire   |
| <u><b>Twilight 3&amp;4</b></u> | Finance & Bonding   | Matt Dugdale<br>George K. Baum  |
| <u><b>Zephyr</b></u>           | Hot Topics! Why I-9s?   | Ryan D. Nelson, Esq.<br>President, Employers Council                          |
| <u><b>Meridian A&amp;E</b></u> | How to Stay in the Auditors' Good Graces<br>Common Sense Best Practices | David B. Hartvigsen, Esq.<br>Nathan S. Bracken, Esq.<br>Smith Hartvigsen PLLC |

2:30 - 2:55 PM

***BREAK - Visit with Exhibitors***

**Meridian D&H**

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2:55 - 3:40 PM

|                                |  |  |
|--------------------------------|--|--|
| <u><b>Twilight 1&amp;2</b></u> | The New Age of Increased Transparency (and Your Reputation!)           | Dan Petersen<br>Chief, Unified Fire  |
| <u><b>Twilight 3&amp;4</b></u> | Questions You Did Not Dare to Ask<br>About The State Procurement Code! | Richard Bay, JWCD<br>Michelle Larsen, UTA  |
| <u><b>Zephyr</b></u>           | Hot Topics! Why I-9s?  | Ryan D. Nelson, Esq.<br>President, Employers Council   |
| <u><b>Meridian A&amp;E</b></u> | Telling our Story, Engaging the Public                                 | Josh King, Project Manager and Facilitator<br>The Langdon Group<br>Kasey Hansen, Gateway Mapping |

3:40 - 4:00 PM

***BREAK - Visit with Exhibitors  
FINAL PRIZE DRAWING***

**Meridian D&H**

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4:00 - 4:45 PM

|                                |   |  |
|--------------------------------|---|--|
| <u><b>Twilight 1&amp;2</b></u> | Water Legislation and Issues  | Fred Finlinson, Esq.<br>Finlinson & Finlinson  |
| <u><b>Twilight 3&amp;4</b></u> | Questions You Did Not Dare to Ask<br>About The State Procurement Code!  | Richard Bay, JWCD<br>Michelle Larsen, UTA  |
| <u><b>Zephyr</b></u>           | How to Stay in the Auditors' Good Graces<br>Common Sense Best Practices | David B. Hartvigsen, Esq.<br>Nathan S. Bracken, Esq.<br>Smith Hartvigsen PLLC                    |
| <u><b>Meridian A&amp;E</b></u> | Telling our Story, Building Public Trust                                | Josh King, Project Manager and Facilitator<br>The Langdon Group<br>Kasey Hansen, Gateway Mapping |

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**Awards Banquet**  
**STRATUS BALLROOM**

6:00 PM

**AWARDS BANQUET**

***Sponsored by:***

Olympus Insurance  
Smith Hartvigsen  
Utah Local Governments Trust

ENTERTAINMENT

**DUELING PIANOS**

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**Friday, November 3, 2017**

7:30 AM

REGISTRATION

**Conference Center Reception Desk**

8:30 AM

BREAKFAST

**STRATUS BALLROOM**

***Sponsored by:***

Zions Bank Public Finance  
Zions Bank Corporate Trust  
Zions Bank Wealth Advisors

**Featured Speaker:**

Mike Schlappi  
Author and Gold Medalist

***Sponsored by:***

Utah Local Governments Trust  
Zions Bank

9:45 AM

**DOOR PRIZES**

10:00 AM

REVIEW OF THE 2018  
LEGISLATIVE PACKAGE

**STRATUS BALLROOM**

Mark H. Anderson, Esq.  
UASD General Counsel  
Fabian VanCott

11:45 AM

**DOOR PRIZES**

Certificates of Completion Awarded

12:00 NOON

ADJOURN

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