



30th ANNUAL CONVENTION
Davis Conference Center
1651 North 700 West
Layton, Utah

“Leading and Serving with Excellence”

Wednesday, November 7, 2018

8:00 AM – 10:30 AM	Exhibitor Set-up	<u>Meridian D&H</u>
11:00 AM	EXHIBITS OPEN	<u>Meridian D&H</u>
11:00 AM – 1:00 PM	REGISTRATION	<u>Conference Center Reception Desk</u>

Wednesday Sessions

1:00 – 2:00 PM

<u>Meridian B,C,G</u>	**BOARD MEMBER CERTIFICATION TRAINING (1 of 3) Open Meetings Act Training	LeGrand Bitter, Executive Director Utah Association of Special Districts
<u>Meridian A,E,F</u>	Working with Stakeholders	Corey Cram, Associate General Manager Washington County Water Conservancy Dan Petersen, Fire Chief/CEO Unified Fire Authority
<u>Zephyr</u>	Procurement – RFP, RFQ, SOQ, What? Help Navigating the Procurement Process	Christopher Hughes Director of State Purchasing
<u>Twilight 1-4</u>	Records Management: Certification Assistance for Records Officers	Heidi Steed, Local Records Specialist Dylan Mace, Open Records Portal Admin. Utah State Archives

2:00 – 2:25 PM	<i>BREAK – Visit with Exhibitors</i> <i>DOOR PRIZES, Refreshments</i>	<u>Meridian D&H</u>
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**Board members attending all Board-Member Certification workshops Wednesday afternoon will receive a certificate for completing the board-member training required by Utah Statute.

2:25 - 3:25 PM

Meridian B,C,G **BOARD MEMBER CERTIFICATION TRAINING (2 of 3)

Board Governance and
Statutory Requirements

LeGrand Bitter, Executive Director
Utah Association of Special Districts

Fiscal and Budgetary Procedures for
Local and Special Service Districts

Calvin Bergmann, Local Govt. Analyst
Utah State Auditor's Office

Meridian A,E,F The Relationship Between the Board
and it's CEO

Dan Petersen, Fire Chief/CEO
Unified Fire Authority

Zephyr Simplifying the Procurement Process

Michelle Larsen
Sr. Government Relations Specialist
Teresa Pickett
Sr. Procurement & Contracts Specialist
Utah Transit Authority

Twilight 1-4 Using the Open Records Portal and
The Archives Records Center for
Storage, and Compliance Basics

Heidi Steed, Local Records Specialist
Dylan Mace, Open Records Portal Admin.
Utah State Archives

3:25 - 3:50 PM

BREAK - Visit with Exhibitors
DOOR PRIZES (3:45 PM)

Meridian D&H

3:50 - 4:50 PM

****BOARD MEMBER CERTIFICATION TRAINING (3 of 3)**

Meridian B,C,G Fiscal and Budgetary Procedures for
Local and Special Service Districts

Calvin Bergmann, Local Govt. Analyst
Utah State Auditor's Office

Meridian A,E,F Impacts of an Aging Workforce

Darrell Child, Olympus Insurance
Jim Brooks, CUWCD

Zephyr Text2Vote, Changing the Way
America Votes

Lee Durham, Founder & CEO
Corbin Barrett, Outreach
Global Mobile

Twilight 1-4 Assessing Fraud Risk - Resources
For Board Members and Management

Jeremy Walker
Local Government Manager
Utah State Auditor's Office

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5:30 - 7:30 PM

EVENING RECEPTION

Cirrus Atrium

Sponsored by:

Snell & Wilmer
Streamline

Thursday, November 8, 2018

7:00 AM	REGISTRATION	<u>Conference Center Reception Desk</u>
	EXHIBITS OPEN	<u>Meridian D&H</u>
	Continental Breakfast	<u>Meridian D&H</u>
	<i>Sponsored by:</i>	Gilmore & Bell, P.C.

Partner's Program

8:30 AM	Continental Breakfast	<u>Zephyr</u>
9:00 AM	Creating Holiday Gifts	<u>Zephyr</u>
	Honor Flight, Rhonda Withers, Honor Flight Board Member	
	<u>DOOR PRIZES</u>	

GENERAL SESSION
Meridian B,C,G

8:30 AM	Flag Ceremony	Utah Air National Guard Honor Guard
	Introductions	Voneene Jorgensen UASD Chair
	Welcome	Mayor Bob Stevenson Layton City
8:50 AM	Current Issues New Statutory Requirements Updated Procurement Template Pocket Guide for Board Members	Mark H. Anderson, Esq. Fabian VanCott, UASD General Counsel Rachel S. Anderson, Esq. Fabian VanCott
10:10 AM	<i>BREAK</i> - Visit with Exhibitors <i>Sponsored by:</i>	<u>Meridian D&H</u> Moreton Asset Management
10:55 AM	<u>DOOR PRIZES</u>	
11:00 AM	Catastrophic Losses They Can Happen to You!	Doug Folsom, Loss Prevention Mgr. ULGT
11:45 AM	<i>BREAK</i>	

Luncheon and Annual Meeting
STRATUS BALLROOM

12:00 Noon	LUNCHEON <i>Sponsored by:</i>	Chapman and Cutler LLP George K. Baum Lewis Young Robertson & Burningham
	FEATURED SPEAKER:	Spencer J. Cox Lieutenant Governor State of Utah
1:10 PM	ANNUAL MEETING	Chair's Annual Report 2017 Annual Business Meeting Minutes Finance/Audit Committee Report
1:25 PM	Honor Flight Charity Presentation	Rhonda Withers Honor Flight Board Member
1:30 PM	<u>DOOR PRIZES</u> <u>BREAK</u>	

THURSDAY AFTERNOON BREAKOUT SESSIONS

1:45 - 2:30 PM		
<u>Twilight 1&2</u>	Streamlined Website Transparency for Utah Local and Special Service Districts. Build a compliant website in 30 minutes!	Mac Clemmens, Co-founder Sloane Dell'Orto, Co-founder Streamline
<u>Twilight 3&4</u>	New Public Registry Website What? How? When?	Jennifer Storie, Office Administrator Office of the Lieutenant Governor
<u>Zephyr</u>	Building Trust Through Transparency	Heather Anderson-Bostock, UASD Dan Petersen, Fire Chief/CEO Unified Fire Authority
<u>Meridian A&E</u>	Truth in Taxation	Jennifer Hansen, Assistant Director Utah State Tax Commission
2:30 - 2:55 PM	<i>BREAK - Visit with Exhibitors</i>	<u>Meridian D&H</u>
2:55 - 3:40 PM		
<u>Twilight 1&2</u>	Making Bonding Fun!	Jon Bronson, Zions Bank Public Finance Randy Larsen, Esq., Gilmore Bell
<u>Twilight 3&4</u>	New Public Registry Website What? How? When?	Jennifer Storie, Office Administrator Office of the Lieutenant Governor
<u>Zephyr</u>	New Human Resource Requirements for Districts - Are You Prepared?	Jeff Holdsworth, Esq. Employers Council
<u>Meridian A&E</u>	Truth in Taxation	Jennifer Hansen, Assistant Director Utah State Tax Commission
3:40 - 4:00 PM	<i>BREAK - Visit with Exhibitors</i> <i>DOOR PRIZES</i>	<u>Meridian D&H</u>

THURSDAY AFTERNOON BREAKOUT SESSIONS - Continued

4:00 - 4:45 PM

<u>Twilight 1&2</u>	Making Bonding Fun!	Jon Bronson, Zions Bank Public Finance Randy Larsen, Esq., Gilmore Bell
<u>Twilight 3&4</u>	Building Trust Through Transparency	Heather Anderson-Bostock, UASD Dan Petersen, Fire Chief/CEO Unified Fire Authority
<u>Zephyr</u>	New Human Resource Requirements for Districts - Are You Prepared?	Jeff Holdsworth, Esq. Employers Council
<u>Meridian A&E</u>	Water Legislation and Issues	Fred Finlinson, Esq. Finlinson & Finlinson

Awards Banquet **STRATUS BALLROOM**

6:00 PM

AWARDS BANQUET
Sponsored by:

Olympus Insurance
Smith Hartvigsen
Utah Local Governments Trust

ENTERTAINMENT

ONE VOICE CHILDREN'S CHOIR

Friday, November 9, 2018

7:30 AM

REGISTRATION

Conference Center Reception Desk

8:30 AM

BREAKFAST

STRATUS BALLROOM

Sponsored by:

Zions Bank Public Finance
Zions Bank Corporate Trust
Zions Bank Wealth Advisors

Featured Speaker:

James M. Olson
Former CIA officer

Sponsored by:

Utah Local Governments Trust
Zions Bank

9:45 AM

DOOR PRIZES

10:00 AM

REVIEW OF THE 2019
LEGISLATIVE PACKAGE

STRATUS BALLROOM

Mark H. Anderson, Esq.
UASD General Counsel
Fabian VanCott

11:45 AM

DOOR PRIZES

Certificates of Completion Awarded

12:00 NOON

ADJOURN