



Weber Fire District Position Announcement

Finance Director

Opening Date: 7/1/2026

Closing Date: 7/15/2026

SALARY RANGE

\$49.14 - \$69.30 / hr.

ANNUAL SALARY

\$102,211 - \$144,144 DOE

Weber Fire District is seeking an experienced, collaborative, and forward-thinking **Finance Director** to serve as a key member of the District's executive leadership team.

Position Overview

Reporting directly to the Fire Chief, this position is responsible for the overall financial management and administrative operations of one of Utah's largest and fastest-growing fire districts. The Finance Director provides strategic financial leadership while ensuring compliance with federal, state, and local laws governing public finance.

This position is responsible for overseeing:

- Budget development and long-range financial planning
- General accounting and financial reporting
- Payroll and benefits administration
- Human Resources administration
- Internal controls and risk management
- Annual audits
- Board administration and District Clerk responsibilities
- Public records management
- Capital planning
- Investment management
- Policy development
- Grant and financial compliance

As Weber Fire District continues to grow through regional partnerships and annexations, this position will play an important role in helping guide the District's future.

Minimum Qualifications

Required

- Bachelor's degree from an accredited college or university in Accounting, Finance (with an accounting emphasis), or a closely related field. Candidates must have completed significant upper-division coursework in accounting.
- Minimum six (6) years of progressively responsible accounting or financial management experience
- Demonstrated experience preparing and managing complex budgets
- Strong knowledge of Generally Accepted Accounting Principles (GAAP)
- Excellent written and verbal communication skills
- Ability to maintain confidentiality and exercise sound professional judgment
- Must be bondable

Preferred Qualifications

Highly qualified candidates may also possess one or more of the following:

- Government accounting experience
- Special district, municipal, county, or public safety finance experience
- Certified Public Accountant (CPA)
- Certified Government Financial Manager (CGFM)
- Government Finance Officers Association (GFOA) training or certification
- Experience with public budgeting under Utah law
- Experience managing payroll and employee benefits
- Human Resources experience
- Experience serving as a District Clerk or Board Clerk
- Experience coordinating annual independent audits
- Experience with capital projects and debt financing
- Experience implementing or improving internal controls
- Experience supervising administrative staff
- Experience with grant administration and reimbursement programs
- Experience with records management and public records laws (GRAMA)
- Experience working directly with elected officials and governing boards

Ideal Candidate

The successful candidate will be:

- A strategic thinker who can see beyond day-to-day accounting
- Highly ethical with unquestioned integrity
- Comfortable advising executive leadership and elected officials
- Collaborative and approachable
- Detail-oriented while maintaining a "big picture" perspective
- Experience in improving organizational processes
- Able to manage multiple priorities in a fast-paced environment
- An effective leader capable of developing administrative staff
- Committed to public service and fiscal stewardship

Why Weber Fire District?

Weber Fire District serves communities throughout Weber County and is recognized for innovation, professionalism, and exceptional service. The District is experiencing significant organizational growth and offers an opportunity to make a lasting impact on the future of emergency services in Northern Utah.

Employees enjoy:

- Utah Retirement Systems (URS)
- Competitive medical, dental, and vision insurance
- Paid holidays
- Vacation and sick leave
- Professional development opportunities
- Stable local government employment
- Collaborative executive leadership team

Application Process

Applications will be accepted on a continuous basis until the position is filled. The District reserves the right to begin reviewing applications, conducting interviews, and making a hiring decision at any time. Interested applicants are encouraged to apply early, as the recruitment may close without notice once a sufficient pool of qualified candidates has been established.

The duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

To Apply

Submit:

- District Employment Application
- Cover Letter
- Resume
- Three Professional References

Email documents to:

- **applications@weberfiredistrict.gov**

Weber Fire District is an Equal Opportunity Employer.